



# Adelphoi Education

## Student Chromebook Guidelines and Responsibilities

*The following sign-off represents acknowledgment of agreeing to accept the responsibilities and accountability for receiving a Chromebook. For complete details, please refer to the School District 1:1 Technology Handbook.*

Name: \_\_\_\_\_ Referring LEA: \_\_\_\_\_

### General Guidelines:

- The **chromebooks** are issued to students as an **educational tool** and should primarily be used in that capacity.
- **Student and families are responsible** for any costs associated with repairing/replacing a Chromebook.
- Signatures contained here apply to the duration of a student's enrollment in AEI.

### Security

- Students are responsible for the security of their chromebooks at all times. Any loss or theft must be reported to the school, technology staff and/or local law enforcement immediately.
- Chromebooks are issued and registered to an individual student. The student is responsible for their assigned Chromebook at all times.
- For security reasons, students are not permitted to share Google login credentials.
- Parents/Guardians will have the right to their child's login credentials.
- Students are not permitted to change their login credentials to any school controlled Google account.
- Internet filtering is available within our school network. We encourage parents to have a firewall or internet filter with their ISP at home.
- The Google Play Store is disabled and replaced with a district controlled Google Play Catalog.

### Responsibilities

- Cost for replacement and/or the repair of damages that are not covered by the warranty and that occur to the chromebook while it is assigned are the sole responsibility of the student and their parent/guardian. Participation in an insurance program through a family's agent, or those agents mentioned in the 1:1 Technology Handbook may limit a family's cost associated with non-warranty repairs to the selected insurance deductible. Although insuring your child's device is optional, it is highly encouraged. Please contact your personal insurance agent for details
- Potential costs for lost or damaged iPad accessories include:
  - Full replacement costs of an Chromebook 11 N7 Touch - \$342.00
  - Power Adapter/ Cable - \$44.00
  - Keyboard/Trackpad assembly - \$99.00
  - Touchscreen replacement - \$90.00
- If the Chromebook is stolen while assigned to you, it must be reported to local law enforcement and Adelphoi Education personnel immediately. Responsibility for replacement of the Chromebook remains with the parent/guardian.
- Chromebooks must be returned to Adelphoi Education if the student is no longer enrolled.
- All Chromebook accessories must be returned in good working condition at the end of each school year. The same Chromebook will be re-issued to students at the beginning of the next school year.
- Chromebooks must be returned to the school before the last scheduled day of classes of the current school year.
- Wireless network services and limited printing services are available throughout the school.
- Students are responsible for the charging of their Chromebook and ensuring that a charged Chromebook is available for all their classes.
- Student's personal use (games, music, etc.) of the Chromebook in school is discouraged and is forbidden during instructional time.
- Jailbreaking or attempting to repair an Chromebook will void the warranty on the device. Any attempt to do so will result in disciplinary action and charges for the damage.
- Any attempt to bypass any filtering installed or utilized by the School or Google could result in disciplinary or legal action.

Your signature below indicates your knowledge and acceptance of the guidelines and responsibilities listed above and your having reviewed the 1:1 Technology Plan in full.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date