

Dear Student and Parent,

March 25, 2020

We at Adelphoi Education Services understand how difficult the past two weeks have been. It has been an uncertain period for education in Pennsylvania. We have been in constant contact with the Pennsylvania Department of Education, our local Intermediate Unit and your home school district for advisement and planning purposes. We greatly appreciate your patience, but are excited to get back to teaching and learning with you!

Governor Wolf and the Pennsylvania Department of Education have extended the closure of all schools across Pennsylvania through at least April 6, 2020 as a result of the COVID-19 response efforts. This closure may also be extended longer than April 6, 2020.

Understanding that a child's education is a major contributor in the development of the person they are and will become, Adelphoi Education Services will move forward with continuity of education beginning March 30, 2020 by providing planned instruction via paper and pencil packets. New packets will be mailed each week to your residence. If for some reason an assignment is misplaced, please contact the instructor who will mail or email another copy of the material.

The packet that you received contains educational materials in line with your individual child's daily academic schedule. Each packet will contain a weeks' worth of work for your child. Please try your best to return the packet as soon as it is completed or the following Monday after you have received the packet. New packets will be mailed weekly during the closure of Pennsylvania schools. To aid in this process and provide some structure and normalcy, a suggested daily schedule has been included but is also flexible to meet individual needs of our students. A prepaid return envelope has been included for you to mail the completed work back to us.

All staff will be on hand to provide you with instruction and assist you with your work. A schedule of their available times and contact information has been included. Please keep in mind that our staff will get in contact with you as soon as possible. For students who may be in need of additional supports or services, arrangements will be made in order to continue these services.

Remember, it is important that you attempt to complete all of your assignments. They will count toward your grades and credits earned. The completion of your assignments will also count toward your attendance. Please utilize the staff here to achieve these goals. Together we will get through this tough time.

We have decided to end the third quarter on March 13, 2020. Students who did not have the opportunity to submit assignments will not be penalized, instead, those assignments, test and/or quizzes will be omitted from the calculation. Report cards will be sent via postal mail on April 8, 2020. Also, an updated school calendar will be provided as soon as it becomes available. This situation is ever changing and we appreciate your patience during this overwhelming time.

We look forward to seeing you in school soon. Until then, let's get these assignments completed. Most importantly, stay safe and healthy!

Sincerely,

A handwritten signature in black ink that reads "D F Carlquist".

Douglas F Carlquist
President, Adelphoi Education, Inc.